

Online Booking Instruction

Please follow the below 8 steps to make reservation under hotel website.

1. Go to www.royalplaza.com.hk
2. Select Arrival and Departure Dates
3. Type in Promo Code "APR"
4. Click on Check Availability

The screenshot shows the Royal Plaza Hotel website homepage. At the top left, the logo reads "ROYAL PLAZA HOTEL 帝京酒店". A navigation bar includes "Promotions", "Accommodations", "Dining", "Events", "Hotel Information", "Tourist Attractions", and "Photo Gallery". A search bar contains the dates "2016/05/19" and "2016/05/25", "2 Adults", "0 Children", and the promo code "JPMS". A "Check Availability" button is visible. Below the navigation bar, there is a "BOOK NOW!" button and a sign-up prompt for "Royal Fans". The main banner features a woman lying in bed looking at a tablet, with the text "SIMPLY PERFECT VACATION". Below the banner are two promotional boxes: "Meeting Group Promotion" and "Getaways Promotion".

5. Select Room Type and Currency

The screenshot shows the "Room Reservation" page with the sub-heading "Available Rooms & Average Daily Rates". The "Reservation Detail" section includes the following information:

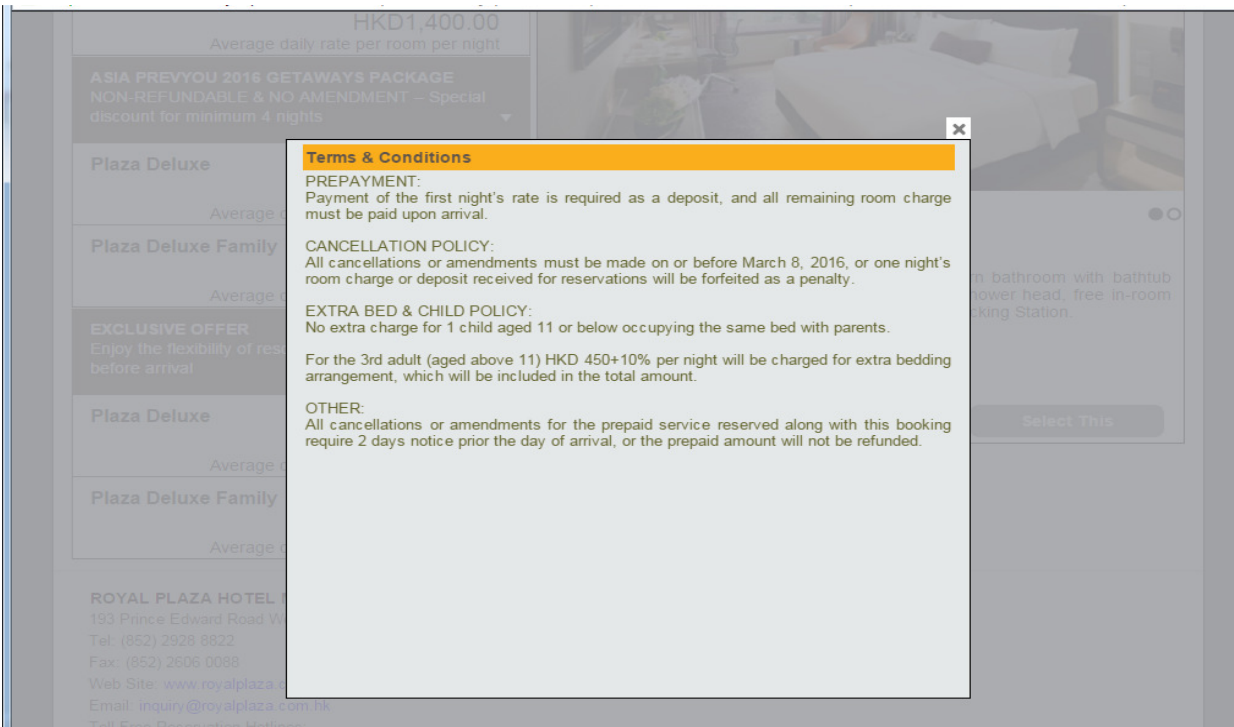
- Arrival Date: Sun, 2016/06/26
- Departure Date: Fri, 2016/07/01
- No. of Night(s): 5 No. of Room(s): 1
- Adult(s): 2 Child(ren) (below 12): 0
- Currency: Hong Kong Dollars

A "Back" button is located below the reservation details. Below this, there are two promotional offers for "Plaza Deluxe" rooms:

- APR - EARLY BIRD PROMOTION**: Enjoy special discount on our Best Unrestricted Rate. The rate is HKD1,080.00 (Average daily rate per room per night).
- APR - GETAWAYS PACKAGE**: Min 4 Nights and Max 13 Nights.

The right side of the page features a photograph of a modern hotel room interior.

6. Please read through Terms & Conditions before click on “Select This”



7. Select Package (Airport pick-up arrangement) and click on “Continue”

*** Payment will be settled upon check-in.**

Packages	Rate	Quantity	Sub-Total
Buffet Breakfast Daily breakfast for whole period of stay	Adult(s): 110.00 Child(ren): 110.00 Rate is per person per day	0 0	0
Airport Shuttle Bus (Airport to Hotel) The shuttle service runs from 7:00am to 23:00pm at a 30-minutes interval.	Adult(s): 160.00 Child(ren): 160.00	0 0	0
Limousine (Airport to Hotel) Maximum 3 Guests Per Car with THREE suitcases *HKD\$200.00 surcharge will be applied to pick up from 00:00 to 06:00. *Surcharge is not calculated automatically in the total amount which will charge separately during your stay.	800.00	0	0
Multi-Purpose Van (Airport to Hotel) Maximum 6 Guests Per Car with SIX suitcases. *HKD\$200.00 surcharge will be applied to pick up from 00:00 to 06:00. *Surcharge is not calculated automatically in the total amount which will charge separately during your stay. *HKD\$250.00 surcharge will be applied to meet and greet service. Surcharge is not calculated automatically in the total amount which will charge separately during your stay.	900.00	0	0
Total:			HKD \$0

8. Type in Guest Information and click on “Continue”

Reservation Detail

Arrival Date: Thu, 2016/05/19

Departure Date: Wed, 2016/05/25

No. of Night(s): 6 **No. of Room(s):** 1

Adult(s): 2 **Child(ren) (below 12):** 0

Selected Package: SPECIAL DEAL FOR ASIA PREVIOUS 2016 - Plaza Deluxe

Price Information (HKD)

(Breakdown)

Room Charges:	7,200.00
Service Charge:	0.00
Total Charges:	7,200.00
Room Prepayment:	7,200.00
Prepayment Total:	7,200.00

Guest Information

* Mandatory fields

*Title:	<input type="text" value="-- Title --"/>
*Guest First Name:	<input type="text" value="*Guest First Name"/>
*Guest Last Name:	<input type="text" value="*Guest Last Name"/>
*Email:	<input type="text" value="*Email"/>
*Re-type Email:	<input type="text" value="*Re-type Email"/>
*Contact Person	<input type="text" value="*Contact Person"/>